

COUNCIL

Committee Timetable 2020/2021 – Proposed amendments to Audit Committee meeting dates

18 May 2020

Report of the Democratic Services Manager

PURPOSE OF REPORT

To consider amending Audit Committee meeting dates.

This report is public.

RECOMMENDATIONS

- (1) That Council approves the proposals regarding amending Audit Committee meeting dates as set out in the report and that the timetable of meetings be amended accordingly.

1.0 Background and Introduction

- 1.1 At its meeting held on 29th January 2020, in accordance with Rule 2.2 of the Council Procedure Rules in the Constitution, Council considered and agreed a programme of Ordinary meetings for the next municipal year.
- 1.2 Since that meeting, circumstances have occurred that require Council to consider amending the meeting dates of the Audit Committee.

2.0 Updated Proposal Details

- 2.1 CIPFA has recently advised of their position on the 2019/20 financial statements and the potential for a slimmed down version of the statements. Communication has been received, which confirms that although the publication and audit deadlines have moved, the Council is still required to produce a full set of financial statements. The new deadlines are as follows:

Draft SoA Publication deadline: 31st August 2020 (Previously 31st May 2020)
Audit SoA Publication deadline: 30th November 2020 (Previously 31st July 2020)

- 2.2 Some of the Audit Committee dates no longer align to the revised deadlines. After consultation with the Chair of the Committee and in view of the current uncertainty regarding holding 'normal' meetings in June 2020, the following are proposed:

- Remove the meeting on 10th June 2020 and that business be considered at

the meeting date already scheduled for 22nd July 2020.

- That an additional meeting be held on 26th August 2020.
- That the meeting set for 17th February 2021 be re-scheduled and held on 24th March 2021.

3.0 Conclusion

3.1 Council is asked to consider the proposals set out in the report.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

None.

LEGAL IMPLICATIONS

It is a legal requirement that the City Council publishes its timetable of meetings by the commencement of each Municipal Year. Amendments can be made throughout the year provided at least 5 days' notice is given.

FINANCIAL IMPLICATIONS

There are no additional financial implications for the proposed draft timetable. The costs of the meetings will be met from existing budgets.

OTHER RESOURCE IMPLICATIONS, such as Human Resources; Information Services; Property; Open Spaces:

None.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

BACKGROUND PAPERS

None.

Contact Officer: Stephen Metcalfe

Telephone: 01524 582073

E-mail: sjmetcalfe@lancaster.gov.uk

Ref: -